



# Tenterfields Primary Academy

A part of the Windsor Academy Trust

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Company registration no: 07523436  
Place of registration: England

Monday 4<sup>th</sup> January 2021

Dear Parents and Carers,

## COVID Update

Firstly can I wish everyone a Happy New Year and hope that the Christmas holiday was a peaceful time for you all. As I am writing this update I am mindful of all that is happening with Government updates and news flying around about schools being closed but we are open to all children from tomorrow at 8:45am.

As a community, we have all worked hard since this pandemic began to ensure that everyone was safe and that the children could continue their learning and I am once again asking for your support to ensure that school remains open until directed otherwise. I have consulted with staff and we have made a few changes to our procedures in light of being in Tier 4.

### **Start and end of the day**

Children can arrive at school **between 8:45am and 9am**. This has not changed and allows for a 15minute drop off period. Children need to remain by their parents at all times when on and around the school site so that bubbles are not mixed.

At the end of the day, you can collect your child/children **between 3:15pm and 3:30pm**, which allows a 15-minute collection period.

Please stagger your arrival during these times to reduce the number of people on and around the school site. Once you have collected your child, please make your way promptly off the school site keeping your children close to you to avoid mixing.

Nursery times remain the same – 8:30am to 11:30am and 12:30pm to 3:30pm.

I would also ask that parents do not mix or congregate on or around the school site. It is important you only mix with your support bubbles outside of school whilst Tier 4 is in place.

### **Year 5 and Year 6 Pupils**

Whilst we are in Tier 4, I am encouraging parents were possible to collect their children from school if they have allowed them to walk home on their own previously. This will ensure that the children make their way home promptly and do not mix with others who are not in their support bubble.

### **Staff Communication**

Please use Class Dojo to pass on any messages to your child's teacher or to arrange for a telephone call after school hours. Staff will not be able to discuss issues on the playground as we need everyone to make their way promptly off the school site and ensure that social distancing is maintained.

### **School Office**

The school office is closed to visitors during the school day. Please contact the office via telephone or using info@tenter.windsoracademytrust.org.uk.



All payments can be made online or by telephoning the school with your card details. If you need to return any paperwork, there will be a collection table in the shelter by the entrance or it can come via your child's classteacher.

**Breakfast Club and After School Clubs**

These are continuing as normal. Reception and Nursery children will need to be dropped off and collected from the Nursery door.

**Sports Club for Year 4 and Year 5**

Under the current restrictions, sport clubs can still take place as long as there is no mixing of bubbles. Therefore, the sports clubs for Year 4 and Year 5 will continue as normal.

**PE Days**

The children will still need to wear their PE uniform on PE days. The new PE uniform is available from <https://www.echoworkwearandembroidery.co.uk/shop> as we start to phase out the old PE kit.

Thank you for your continued support and we will always communicate any changes or updates through the usual communication channels – Dojo, text and website.

Kind regards,



Mr Dominic Simpson  
Headteacher