



# Tenterfields Primary Academy

A part of the Windsor Academy Trust

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Company registration no: 07523436  
Place of registration: England

Wednesday 15<sup>th</sup> July 2020

Dear Parents / Carers,

## September 2020 Opening plans

Thank you for your patience and support during this challenging time. It has been greatly appreciated and with all the plans, the safety of the whole school community has been at the forefront of decisions that have been made.

We are delighted to be in the position of reopening the school to all pupils from Thursday 3<sup>rd</sup> September and are looking forward to having everyone back. There will be changes to the normal routines in order for us to get all the children into school and for social distancing to be observed when parents drop off and pick up and these are shown in the table below.

Each year group will operate as a bubble in their classrooms and we have planned for staggered starts and ends to the day, breaktimes and lunchtimes. The children will enter school at their specified time to avoid year group bubbles mixing. The classrooms will be set out in line with Government guidance, with desks facing forward and a 2-metre zone for the teacher. All the routines for washing hands and hand sanitising will remain the same and the risk assessment will be reviewed weekly as the term progresses.

### Year Group Times

	Start time	Entrance	End time
Nursery	8:30am	Nursery Door	3:30pm
Reception	8:45am	Library Door from the playground	3pm
Year 1	8:45am	External gate from Tenterfields Road	3pm
Year 2	8:45am	KS1 door from the playground	3pm
Year 3	9:00am	Library Door from the playground	3:20pm
Year 4	9:00am	KS1 door from the playground	3:20pm
Year 5	8:45am	KS2 door from the playground	3pm
Year 6	9:00am	KS2 door from the playground	3:20pm

We would ask that you arrive at school as close to the times above as possible to avoid waiting around. Where you have siblings in another year group, please arrive for the earlier time. There will be a one-way system operating as you come onto the playground and areas for the children to line up. Once you have dropped your child/children off, please make your way off the playground observing 2 metre social distancing. We would also ask that parents do not congregate at the entrances or exits to the schools on Tenterfields to ensure safe starts and ends to the day for everyone.



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## Lunch

Lunch will be in classes for first two weeks and you can order a grab bag from School Money or bring in a packed lunch. If possible packed lunches should be in a disposable bag. We will move towards offering a hot dinner option from week beginning 14<sup>th</sup> September 2020 with the class bubbles eating in separate halls at staggered times. Universal meals for Early Years and KS1 will be grab bags for the first two weeks.

Water bottles are ok to come into school.

## Uniform

The children will come back in school uniform but on PE days, they will be allowed to come into school in Tenterfields PE kit for the whole day. This will mean that we do not need PE bags in school and the kit is kept clean.

## Nurture

We are very aware that for many children it will be an exciting but anxious time as they settle back into school. We have planned that the start and end of each day for the children will involve nurture, story, creative tasks, PSHE and other activities to ensure that they are settled. We will also be providing nurture club at lunchtime.

## Wrap Around care

In order to support families, we are able to offer Breakfast and After School club but we have had to make changes.

There will be a maximum of 30 children for Breakfast and after school club and we will be asking you to book for 4 weeks initially. We will not be able to accommodate changes in days or last minute requests. Breakfast club and after school club will have three groups (Rec/Y1/Y2, Y3/Y4 & Y5/Y6) in three separate spaces (Community room, KS1 Hall, KS2 hall). There will be a member of staff for each group.

**Breakfast Club** drop off will be via the main entrance **between 7:45am and 8am**. Due to the restrictions of staffing and spaces we will not be able to accept the children before or after those times. Breakfast will then be served to the children.

**After School Club will finish at 5pm** each day to allow for a thorough clean down and preparation for the next day. If your child finishes at 3pm, they will make their way to after school club at that time.

Places will be booked in the usual way through School Money but we would ask that you consider all options before booking a place where practically possible.

With all the changes and plans, we will keep you updated via the school website, text and email service and Dojo. As the classrooms get set up for new term, we will post photographs and videos on Dojo during the Inset days in September.

Once again, thank your continued support and we look forward to having all of our community back at Tenterfields Primary Academy on Thursday 3<sup>rd</sup> September.

Kind regards,



Mr Dominic Simpson  
Headteacher