

PTFA Minutes

27th February 2020

Attending: Jenny Coley, Alicia Hill, Julie Mezzone, Sophie Hickie, Stacey Buub, Anne Boyle, Liz Stanley, Dominic Simpson, Daniel Wade.

Apologize: Karen Simner, James Bubb, Pete Marten, Julie Shuri.

Finances:

Balance at the end of January, £5558.48.

The annual Tax Return has been done for 1st April 2018 - 31st March 2019.

Fashion Show:

Thursday 12th March, £4.00 per ticket.

They are arriving at 5pm, for a 7pm start.

£100 paid, we need to sell 70 tickets to get that £100 back.

Year 6 classroom needs to be cleared so that they can set up.

They will need access to the top entrance door so gates need to be opened as they arrive in a big van.

Raffle tickets to be sold on the evening.

People attending need to have their tickets with them.

Refreshments: tea, coffee, sugar free cans, cakes.

Liz has Costco card, she will go and price up cakes and we will decide what to purchase nearer the time when we have a better idea of ticket sales.

Need to check stock of cups, tea, coffee, sugar, napkins, plates.

Dominic Simpson to send an advert to central office.

Need to find out how many people can help out.

Movie Night:

Thursday 2nd April.

Years 1 – 6.

£5.00 per ticket, to include a sweet cone/happy meal box with popcorn, sweets and a drink.

Children can wear PJ's and bring a pillow or beanbag.

Get license, about £80.

Parents to drop children off from 5.30pm at the main entrance.

Refreshments to be picked up in the lower hall.

6pm start the movie.

No interval.

8pm pick up from main entrance.

Make sure we know how the equipment starts before we start the film.

Film needs to be around 2 hours long, maybe put a questionnaire to the children to see what film they'd like.

Some suggestions, Rise of the Guardians, Hop, Peter Rabbit, Frozen, Pikachu Detective, Farmagedon, Sonic the Hedgehog, Dr Doolittle, Toy Story 4, Sing, Abominable, Lego Film.

Children's mobile phones banned, must be stated on the tickets.

Any special dietary issues need to be highlighted and refreshments should be labelled with child name.

Maybe get a curtain put up for the entrance into the hall.

Possible flashlights for adults.

Ice Cream Shed:

To open after Easter.

Get a schedule set up. Check if anyone else can help.

Monday - Liz

Tuesday - Liz

Wednesday - Jenny

Thursday - Alicia (apart from every fourth Thursday)

Friday - Alicia & Jenny

Buy stock, we need less choice this time. Majestics, mini milk, rocket lolly, calypso, Corvette cones.

Frozen drinks.

See Tony about possibly sprucing up our ice cream shed.

Tony to put a catch on the freezer to keep it shut.

Summer Fair:

Saturday 27th June.

12-3pm

2 non school uniform days, 1st for tombola prizes, 2nd for cake donations the day before the fair.

Need to start organizing events to happen and go on throughout the day:

Zoo people

Sports competition

Tug of war

Pottery lady

Play dough school

Donkeys

Displays (choir, Step To It, martial arts club, live band, ask Windsor if they have any groups that could perform)

Send an advert to internal office to notify all schools.

Liz to get pluck a duck.

Jen will enquire about prize donations eg, hairdresser vouchers.

Need to register with Dudley Council to hold a raffle if we are not already, £40 to register or £20 to renew.

Other Items:

DS - Playground canopy cost £111.00. The PTFA were asked how much they would like to contribute to it. It was put to a vote and was decided that the PTFA will contribute half of the canopy cost.

DS - All PTFA items to be sorted through in the old staff room. We will arrange a time to get together and go through it.

End of Meeting.